



BOARD OF DIRECTORS APPLICATION FOR NOMINATION

Thank you for your interest in applying for the ariZoni Theatre Awards of Excellence Board of Directors.

- The ariZoni Board oversees the overall execution of the organization’s mission, including the training and management of the adjudicators and the adjudication process, the planning and execution of our annual Awards Celebration, the selection and distribution of our annual Scholarships, and as an organization that promotes and champions theatre across the Phoenix metropolitan area.
- The ariZoni Board of Directors terms are a minimum of two years.
- Board Member responsibilities include in-person attendance at monthly Board meetings with active and engaged participation, as well as attendance at committee meetings, committee meeting work, and participation in the planning and execution of our annual awards celebration.
- You may fill this application out electronically by navigating to the shaded text boxes using the TAB key. If you reach the end of a line, but have more to add, just keep typing. The box will expand to allow for your additional text.
- Return the Board Application as described at the bottom of this form.

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|------------------------|--|--------------------|--|--------------------|--|
| Last Name: | | First Name: | | | |
| Company: | | Title: | | | |
| Home Address: | | | | | |
| City: | | State: | | ZIP: | |
| E-mail Address: | | Cell Phone: | | Home Phone: | |

The ariZoni Board's new strategic plan includes transitioning the organization's focus into a stronger service organization for the theater community. The awards will be an activity of the organization, but not the main focus. We are looking for people who have a passion for the Arizona theater community and who will join us in this re-visioning of the organization. Currently, the ariZoni board is a working board. We are looking for people who can fulfill these roles within the board.

Please note the positions below which interest you the most. Give us your top three choices.

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| | <p>Actor Liaison</p> <ul style="list-style-type: none"> • Makes themselves available to the acting community as a point of organizational contact. • Responsible for communication to the acting community about activities of the ariZoni organization. • Liaises with the acting community to determine their greatest areas of need. • Provides strategic plan input to ensure actor needs are included in strategic goals of organization. | | <p>Tech Liaison</p> <ul style="list-style-type: none"> • Makes themselves available to the technical theater community as an ariZoni organization point of contact. • Works with the technical theater community to determine areas of greatest need and opportunities for ariZoni or other collaborative support. • Communicates to the theater tech community about resources available through the ariZoni organization. • Provides strategic plan input to ensure technical theater artists' needs are included in strategic goals of the organization. |
| | <p>Website Liaison</p> <ul style="list-style-type: none"> • Responsible for keeping the website updated. • Working with liaisons to ensure their outbound communications appear on the website. • Creation and maintenance of a blog updating the public on the ongoing activities of the ariZoni organization • Management of the ariZoni organization calendar. | | <p>Social Media/Public Relations Liaison</p> <ul style="list-style-type: none"> • Responsible for maintaining social media across facebook, Instagram and other appropriate social media platforms. • Maintains a consistent presence across chosen platforms. • Develop and manage public relations for the Zonis. • Develop ongoing communication regarding strategic planning work. • Serve as crisis PR manager if challenging situations arise. |
| | <p>Fundraising Coordinator</p> <ul style="list-style-type: none"> • Research potential funders in support of new programs developed as part of strategic plan. • Develop grants or proposals to funders identified through research. • Coordinate sponsorship and other fundraising efforts in support of the ariZoni Theatre Awards of Excellence annual celebration. • Research potential funders or other strategies that may be applied to sustain and potentially grow the ariZoni scholarship program. | | <p>Project Coordinator</p> <ul style="list-style-type: none"> • Working within Asana to keep board members on track to achieve strategies through assigned tasks and goals. • Using Asana to coordinate ariZoni Theatre Awards of Excellence annual ceremony schedule and work. • Help keep the board accountable and on track. |
| | <p>Finance</p> <ul style="list-style-type: none"> • Work with treasurer, liaisons and other board members in the development of financial strategies necessary to sustain the goals and objectives of the strategic plan. | | |

What interests you about our organization?

Why would you like to work with the ariZoni Theatre Awards and why do you think you would be a good fit for the Board?

Based on the various committees listed above, what specific areas of expertise do you have that you believe would be beneficial to the Board?

What skills, connections and resources do you have that you are willing to use on behalf of the Board?

What do you see as our organizational challenges and what do you believe is needed to ensure its ongoing success?

Describe what you feel could be a potential conflict of interest with you being a board member, and how you would handle potential conflicts of interest with theaters or artists, whether real or perceived?

Do you have the time available to commit to the Board?

The ariZoni Board is a working board. The positions outlined above likely would require approximately 8-10 hours per month. In addition, we have regular 2 hour monthly meetings currently being offered remotely (via Zoom) on the 3rd Sunday of each month (unless that Sunday falls on a holiday then the date is moved by consensus of the board).

Our busiest time of year is generally from March through October.

- March - recruitment of adjudicators, finalization of celebration location, preliminary outreach to potential celebration sponsors.
- April - adjudicator training, recruitment of participating theaters, beginning of celebration planning
- May - ongoing celebration planning, planning of annual theater meeting and beginning work on nomination reading, preparation of online ad sales method, finalization of sponsors to ensure inclusion in all event promotions.
- June - annual theater meeting, continued planning of nomination readings, finalization of adjudicators, finalization of participating theaters and entry of the following years' productions into Award Force.
- July - preparation for the reading of the nominations, preparation of invitations to theaters for performance participation in the annual celebration. Beginning of volunteer recruitment.
- August - reading of the nominations, promotion of advertising sales for program, ongoing preparation for the celebration, ticket sales promotions, etc.
- September - final preparations for celebration.
- October - Celebration month!

All board members are expected to attend 75% of the monthly board meetings as well as actively participate in committee work, attend some or all of the Adjudicator Training and Theatre meetings and help with the annual ceremony.

An estimated time commitment would be a range from 2 hours to 20 hours a month (during the months leading up to the celebration).

In reviewing this time commitment, do you have any concerns or issues with meeting attendance or your involvement with this schedule?

With what other non-profit organizations are you currently, or have you previously been involved?

| ORGANIZATION | POSITION | DATES |
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Please return your application by email, **along with your resume**, to; arizonihelp@gmail.com. The ariZoni Board will review your application